



Human Resources Manager

Full Time, Permanent

Winnipeg, Manitoba, Hybrid Opportunity

Take the next step in your human resources (HR) career at the Manitoba Inuit Association (MIA)! This is an exciting opportunity for a HR professional that wants to be part of a team that promotes Inuit values, community, and culture! As the Human Resources Manager, you will support dedicated staff in providing Inuit-specific programs and services to the community.

The Human Resources Manager will be responsible for recruitment and staffing, compensation, performance management, attendance management, employee relations, Human Resources administration, and other HR related projects.

The ideal candidate will manage work priorities and thrive under pressure. They will have a strong understanding of HR best practices and knowledge of employment-related legislation. They will have discretion when working with confidential and sensitive information. The candidate will have considerable experience in recruitment, staffing and have a working knowledge of recruitment approaches that support Inuit employment. Their excellent communication skills will help them build strong work relationships, motivate staff, and provide excellent client service!

Job Requirements:

- Undergraduate degree in HR Management, Business Administration, Organizational Psychology, or a related field
- 3 years HR Generalist/senior level Human Resources experience including 1 year of supervisory, managerial or team lead experience.
- An acceptable combination of education and related work experience may be considered in lieu of formal education requirements.

Preferred Assets:

- Experience using HRIS
- Ability to communicate in Inuktitut
- Previous work experience in a Not-for-profit and/or a Charitable organization

Preference in hiring will be given to qualified Inuit candidates, applicants are encouraged to self-identify.

Salary and Benefits:

MIA offers a competitive total compensation package including major medical and dental coverage for the employees and their dependents. Employees also receive paid sick and vacation leave.

Applications may be considered for future employment opportunities with Manitoba Inuit Association.

We thank all interested applicants in advance for their interest. Only those selected for further consideration will be contacted.



Job Advertisement

How to Apply:

To apply, please submit your resume and cover letter by email to: hr@manitobainuit.ca

Position(s) will remain **open until filled**.

The successful candidate will be required to obtain a criminal record check with results that are acceptable to MIA.

Attachments – Full Job Descriptions:

<https://www.manitobainuit.ca/careers>



