



Inuit Association  
of Manitoba

1000 Notre Dame Avenue  
Winnipeg, Manitoba R3E 0N3

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## **EMPLOYMENT OPPORTUNITY**

### **Gladue Writer, Justice Department**

### **Winnipeg, Manitoba**

#### **Summary:**

Under the supervision of the Director, Programs and Services, the Gladue Writer will provide the court with a comprehensive picture of the life circumstances and background factors of the accused that played a part in bringing them before the judicial courts. These reports identify alternatives to prison, types of resources available in the community, including Inuit specific programs and services that address the underlying issues the accused is facing.

#### **Duties and Responsibilities:**

- Meet with the accused to prepare, research, and write the Gladue Report
- To receive appropriate Gladue Report referrals from the Project Manager/Management Team
- To liaise with Inuit / Indigenous and non-Indigenous resources / service providers for the purpose of preparing a well-organized plan
- Maintain collaborative working relationships with justice personnel (judges, defense lawyers, crown prosecutors) in relation to the production of Gladue reports
- Prepare and submit all reports/updates on progress as required including any statistical reports deemed necessary by the Project Manager/Director
- Undertake program promotion and awareness (Justice Coordinator training and community education)
- Become knowledgeable regarding community resources (Indigenous & non- Indigenous) available to Inuit offenders
- Prepare a sentencing report (shorter version of a Gladue report) upon request of the court, crown, or defense lawyer
- Travel to northern/remote communities as required

#### **Qualifications:**

Inuk preferred

- Experience working with Inuit or Indigenous communities.
- Experience in community engagement and outreach.
- Knowledge of Inuit culture and community.
- Highly motivated, self-directed and works comfortably with a team.
- Basic computer skills and using computer software (such as Microsoft Word, Excel, PowerPoint).
- Fluent in Inuktitut would be an asset; and
- Computer proficiency in Microsoft Excel would be an asset.
- Ability to write reports, or being open to taking training to write Gladue reports

Send your resume in confidence to Manitoba Inuit Association via email to [hr@manitobainuit.ca](mailto:hr@manitobainuit.ca)

***We thank all who apply for this position.  
Only those applicants selected for an interview will be contacted.***